BOARD OF CIVIL AUTHORITY MEETING
Held on November 18, 2026
Council Chambers, City Hall
Barre, Vermont

The Board of Civil Authority (BCA) meeting was called to order by BCA Chair Carol Dawes at 6:03 p.m.in Council Chambers of City Hall, Barre, Vermont. Board Members present: Sarah Helman (JP) Carol Dawes (JP/Chair), Amanda Gustin (JP/Councilor)(6:58pm), Beth Hilgartner (Councilor) Sonya Spaulding (JP/Councilor)(6:22pm), Sharon Toborg (JP), Rosemary Averill (JP), Michael Boutin (JP), Tome Kelly (JP), Cheryl Metivier (City Clerk), ,Assessor Carly Martin

Approve minutes of the November 4th, 2026, meeting

Motion to approve the November 4, 2026 minutes was moved by Sarah Helman, seconded by Sharon Toborg approved.

Inspection Reports from the October 21st hearings;

2026-15	Seventy-Four South Main Limited Co c/o Oliver Twombley	31 Brook St.

(Start time 6:04pm)
The inspection team read the report.
Appellant & Assessor was given 3-5 minutes comment on the report information.
BCA was able to ask questions

A motion to close hearing moved by Sharon Toborg, seconded by Sarah Helman, approved.

.Hearing closed.
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2026-16	Seventy-Four South Main Limited Co c/o Oliver Twombley	25 S. Main St.

(Start time 6:11pm)
The inspection team read the report.
Appellant & Assessor was given time to comment on the report information.
BCA was able to ask questions

A motion to close hearing moved by Beth Hilgartner, seconded by Sarah Helman, approved.

Hearing closed.

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DRAFT

2026-17	Seventy-Four South Main Limited Co c/o Oliver Twombley	29 S. Main St.

(Start time 6:20pm)
The inspection team read the report.
Appellant & Assessor was given 3-5 minutes comment on the report information.
BCA was able to ask questions

A motion to close the hearing was moved by Sarah Helman, seconded by Beth Hilgartner, approved.

Hearing closed.

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2026-18	Seventy-Four South Main Limited Co c/o Oliver Twombley	65 S. Main St.

(Start time 6:37pm)
The inspection team read the report.
Appellant & Assessor was given time comment on the report information.
BCA was able to ask questions

A motion to close the hearing was moved by Beth Hilgartner, seconded by Sarah Helman, approved.

Hearing closed.

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2026-19	Seventy-Four South Main Limited Co c/o Oliver Twombley	69 S Main St

(Start time 6:48pm)
Inspection team read the report
Appellant & Assessor was given time comment on the report information.
BCA was able to ask questions

A motion to close the hearing was moved by Sharon Toborg, seconded by Sarah Helman, approved.

Hearing closed.

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2026-21	Seventy-Four South Main Limited Co c/o Oliver Twombley	158 S Main St

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(Start time 6:58pm)

Inspection team read the report
Appellant & Assessor was given time comment on the report information.
BCA was able to ask questions

A motion to close the hearing was moved by Beth Hilgartner, seconded by Sonya Spaulding, approved.

Hearing closed

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2026-24	Seventy-Four South Main Limited Co c/o Oliver Twombley	75 Prospect St.

(Start time 7:03pm)

Inspection team read the report
Appellant & Assessor was given time comment on the report information.
BCA was able to ask questions

A motion to close the hearing was moved by Sarah Helman, seconded by Sonya Spaulding, approved.

Hearing closed

Chair Carol Dawes asked for a motion to go into the deliberation session. The motion was moved by Amanda Gustin, seconded by Sarah Helman, approved.

Video stopped at 7:15pm

Chair Carol Dawes asked for a motion to exit the deliberation session. (7:56pm) The motion was moved by Sarah Helman, seconded by Beth Hilgartner, approved.

A motion to recess was made by Rosemary Averill, seconded by Michael Boutin, approved.

Respectfully submitted,

Cheryl A. Metivier, Clerk of the Board

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